

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**April 19, 2023**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:02 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Athina Papas, Chairperson  
Dr. Curtis Ivery, Vice Chairperson  
Dennis Archer, Jr. Secretary (departed meeting at 3:00 p.m.)  
Michael Ajami  
Marvin Beatty (arrived at 2:05 p.m.)  
Lisa Canada

Excused: Abdul Haidous

**II. Consent Agenda – Items for vote as a group**

Motion by Dr. Curtis Ivery to approve the Consent Agenda; Supported by Dennis Archer

Ayes: Ajami, Archer, Canada, Ivery, Papas

Nays: None

Motion approved.

- A. Approval of Minutes from the March 15, 2023 Board Meeting
- B. Resolution No. 23-31 approving Contract No. 2300116 with Ajax Materials Corporation; Contract No. 2300117 with Cadillac Asphalt, LLC; and Contract No. 2300118 with Nagle Paving Company (Hot Mix Asphalt and SS1H Tack Application Services)
- C. Resolution No. 23-32 approving Contract No. 2300121 with Tree Man Services, LLC (Tree Removal Services)
- D. Resolution No. 23-33 approving Contract No. 2300110 with W.T. Beresford Co. dba Beresford Co. (Airport Security ID Badges and Accessories)
- E. Resolution No. 23-34 approving Contract No. 2300132 with Cleaning Contractors, Inc. (Pipe Inspection, Vactor and Jet Rod Services)
- F. Resolution No. 23-35 approving Contract No. 2300097 with The BTL Group (Temporary Information Technology Staffing)

- G. Resolution No. 23-36 approving Contract No. 2300127 with Ironclad, Inc. (Contract Lifecycle Management Tool)
- H. Resolution No. 23-37 approving Contract No. 2300092 with NEC Corporation of America (Biometric Technology at Gates of Evans Terminal)
- I. Resolution No. 23-38 approving Contract No. 2300123 with Trimble, Inc. (Navigation Hardware and Software for Deicer Fluid Distribution)
- J. Resolution No. 23-39 approving Contract No. 2300114 with W.W. Grainger, Inc. (MRO Equipment and Supplies)
- K. Resolution No. 23-40 approving Contract No. S11-183A (Amendment 3) with Clear Channel Outdoor, LLC dba Clear Channel Airports (Advertising Sales Concession)

**III. Monthly Financial Update, Amber Hunt, Chief Financial Officer**

**IV. New Business**

- A. Resolution No. 23-41 approving Control No. 2300141 for the Series 2023 Bond Ordinance

Motion by Lisa Canada; Supported by Marvin Beatty  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- B. Resolution No. 23-42 approving Contract No. 2300122 with RAM Construction Services (Maintenance Services for Parking Lots)

Motion by Lisa Canada; Supported by Marvin Beatty  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- C. Resolution No. 23-43 approving Contract No. 2300136 with AECOM Great Lakes, Inc. (On-Call Environmental Consulting Services)

Motion by Lisa Canada; Supported by Michael Ajami  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- D. Resolution No. 23-44 approving Contract No. 2300124 with Professional Grounds Services, LLC (Landscape Maintenance Services)

Motion by Lisa Canada; Supported by Michael Ajami  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- E. Resolution No. 23-45 approving Contract No. 2300105 with Transparent Energy, LLC (Natural Gas and Related Services)

Motion by Marvin Beatty; Supported by Dennis Archer  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- F. Resolution No. 23-46 approving Control No. 2300077 for the Delegation of Authority to the Chief Executive Officer – Ground Lease Agreement with Avflight Detroit Metro Corporation

Motion by Marvin Beatty; Supported by Lisa Canada  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- G. Resolution No. 23-47 approving Control No. 2300076 for the Delegation of Authority to the Chief Executive Officer – Building Lease Agreement with Avflight Detroit Metro Corporation

Motion by Dr. Curtis Ivery; Supported by Dennis Archer  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- H. Resolution No. 23-48 approving Control No. 2200137 (Amendment 1) for an Amendment to the Delegation of Authority to the Chief Executive Officer – Approve Certain OEM Parts and Warranty Repair Service Contracts

Motion by Michael Ajami; Supported by Dennis Archer  
Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- I. Resolution No. 23-49 approving Contract No. 2100091 (Amendment 2) for the Delegation of Authority to the Chief Executive Officer – Amendment to the Security, Communications, Electrical Upgrades and Node Building Project at YIP with F.H. Martin Construction Company

Motion by Lisa Canada; Supported by Dennis Archer

Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

- J. Resolution No. 23-50 approving Control No. 2300142 for Revisions to the Wayne County Airport Authority Airport Ordinance to allow Concessions to pursue a cigar bar or tobacco specialty retailer concept in the McNamara and/or Evans Terminal.

Motion by Dennis Archer; Supported by Michael Ajami

Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

- K. Resolution No. 23-51 approving Control No. 2300151 for the Wayne County's Airport Authority's Fiscal Year 2023 Business Plan

Motion by Michael Ajami; Supported by Lisa Canada

Ayes: Ajami, Archer, Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

## **V. Information Items**

- A. Report from Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

## **VI. Chairperson's Comments**

Board Chairperson Athina Papas congratulated CEO Chad Newton for his thirty-year service anniversary and presented him with a certificate.

## **VII. Public Comment**

No public comments were received.

## **VIII. Closed Session**

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(h), to consider material exempt from discussion or disclosure by state or federal statute.

Motion by Dennis Archer; Supported by Michael Ajami

Roll call vote taken.

Ayes: Archer, Ajami, Beatty, Ivery, Ouimet, Papas

Nays: None

Motion approved.

Closed Session was assembled at 2:44 p.m. and adjourned at 3:42 p.m.

Board Meeting was recalled to order by Board Chairperson Athina Papas at 3:45 p.m.

## **IX. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, May 17, 2023 at 2:00 p.m. at the Michael Berry Administration Building.**

## **X. Adjourn**

Motion to adjourn by Lisa Canada; Supported by Marvin Beatty

Meeting was adjourned at 3:45 p.m.